

Brown County Commissioners
Minutes

December 8, 2021 at 2:00 PM

Roll Call.

Present: In person - Diana Biddle, Jerry Pittman, & Chuck Braden

Jerry Pittman called the meeting to order, and led the Pledge of Allegiance, followed by the invocation.

Additions to the Agenda or Changes

None

Approval of Claims & Minutes

Consent Agenda – The Commissioners were provided with an opportunity to review the minutes of the Regular Session held on November 17, 2021 prior to the meeting and an opportunity to review the claims.

Motion: to approve the minutes and claims as presented. **Action:** approve.

Moved by Chuck Braden, **Seconded by** Diana Biddle. Motion passed unanimously.

Brown County Music

Barry Herring introduced the Staff and the Board of the Brown County Music Center. The Music Center presented an award to the Commissioners from Associated Builders and Contractors for excellence in merit shop construction. The Center was awarded a Grant, they have paid back all the principal payments that was eliminated during COVID. The Music Center also awarded the Commissioners with a check for \$54,000.00 to replenish the tax roll. They have put money back for emerging the wetlands for a parking lot and for paving. The Center is adding an amendment to the Administration Agreement. Diana read the amendment.

Motion: to approve the 1st Amendment to the Administration Agreement.

Action: Approve. **Moved by** Diana Biddle, **Seconded by** Chuck Biddle. Motion passed unanimously.

HR

Melissa stated that Wednesday the 15th of December there will be a Financial Committee meeting. Some of the topics will be the ARPA and the year end. Melissa stated that the Personnel Policy needs to be updated, the last update was May, 2021. We've had a lot of changes. Need to update for the Matrix system and for longevity.

Motion: to proceed with the modification and update of the personnel policy which has not been updated since May 2021. **Action:** approve. **Moved by** Diana Biddle, **Seconded by** Chuck Braden. Motion passed unanimously.

Open Enrollment is over and it went smooth. They are asking everyone to go over their page on AFLAC to sign the Summary page and turn in.

Melissa has been working on the reinsurance and has gotten some good bids. 60 employees have decided to go with the HDHP insurance.

There are 5 employees that have turned in interest in the employee buy-out. The employees have until January 6, 2022 to rescind their decision.

Motion: to extend the maturity date for the employee buy-out until June 1, 2022.

Action: Approve. **Moved by** Diana Biddle, **Seconded by** Chuck Braden. Motion passed unanimously.

Highway Superintendent Report

Mike Magner, Awards for the annual bids for the Highway Supplies/Materials for 2022. The bid from Premier Energy was returned to the Company by the mail.

The Commissioners decided to accept the bid from Premier Energy. Mikes recommendation is to accept all bids with the lowest and best supplier/material to be selected at time of purchase by the Superintendent. The summary sheet is attached to the minutes.

Motion: to go with the recommendation of the Highway Superintendent to accept all bids for Supplies/Materials. **Action:** Approve. **Moved by** Diana Biddle, **Seconded by** Chuck Braden. Motion passed unanimously.

Mike talked about the new rules for DCL Drivers and the new training for license, there is not a training site closer than Indianapolis.

Update on the paving for this fall: good process 6 of the 7 roads are complete.

Other Business

69 ARPA – They are working with the numbers of all full-time and part-time
 70 employees. The Commissioners would like to give a premium pay bonus for
 71 COVID hazard to all employees. \$1,000.00 for full-time employees and \$500.00
 72 to the permanent part-time employees.

73 **Motion:** to authorize the Auditor to make a one-time COVID-hazard pay of
 74 \$1,000.00 to all full-time employees and \$500.00 to permanent part-time
 75 employees. **Action:** Approve. **Moved by** Diana Biddle, **Seconded by** Chuck
 76 Braden. Motion passed unanimously.

77 Some employees shall receive a premium pay of \$2.00 per hour out of the ARPA
 78 fund for the next 3 years and then the County will take over the pay out of the
 79 General fund.

80 Helmsburg Regional Sewer District jointly with the Brown County Regional
 81 Sewer District has presented to the Commissioners a proposal concerning the
 82 American Rescue Plan Funding Request. Proposal is attached to the minutes.
 83 Target 1: Land acquisition & Immediate mainline expansion. Purchase of Land.
 84 Helmsburg Regional Sewer District would like to purchase 1.5 acres to expand the
 85 Sewer Plant for \$25,000.00.

86 **Motion:** to approve up to \$25,000.00 out of the ARPA for the Helmsburg Sewer
 87 District to purchase 1.5 acre for the expansion of the Helmsburg Sewer plant.

88 **Action:** Approve. **Moved by** Diana Biddle, **Seconded by** Chuck Braden. Motion
 89 passed unanimously.

90 Since it was voted on that we leave the districts alone this year for the County
 91 Council, we would like to start looking at the Districts for County Council,
 92 Commissioners, and the School Districts for 2022-2030.

93 The Election Board is requesting to use the Commissioners Conference room for
 94 absentee voting, and then move to the Salmon Room for early voting.

95

96 **IT/ Maintenance**

97 Tomorrow is the Holiday Dinner at the Historical Society Building from 11:00 am
 98 to 2:00 pm. It is sponsored by APEX. There will be Ham, Turkey and Chicken.
 99 Please bring a covered dish.

100

101 **Legal**

102 Nothing from Legal

103

Commissioners:

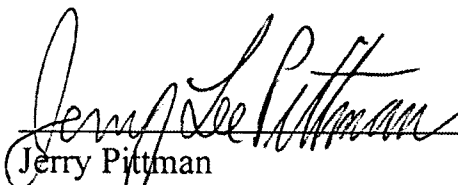
Road School has been changed to a week later. It will be in mid-March the 15th & 16th.

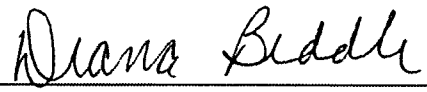
Next pay, December 17, 2021 will have the Wellness Incentive pay on the checks.

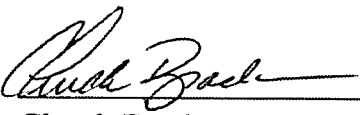
Next Commissioners meeting will be December 15, 2021 at 2:00pm.

Adjournment

Motion: to adjourn. **Action:** adjourn. **Moved by** Diana Biddle, **Seconded by** Chuck Braden. Motion passed unanimously.


Jerry Pittman
Brown County Commissioner


Diana Biddle
Brown County Commissioner


Chuck Braden
Brown County Commissioner


Attest: Julie Reeves
Brown County Auditor