

- 1. Property & Casualty Insurance**
 - a. What agencies does the county work with?
 - b. Last time a thorough review?
 - c. Who completed the review?
 - d. Does the county have a committee to review coverage?
 - e. What qualifies a person or committee to perform a review?
 - f. What internal controls are in place to improve the cost and effectiveness of coverage?
- 2. Group Health and Employee Benefit Program**

a. PPO - HDP - HSA Administrator	SIHO Insurance Services
b. Reinsurance	Insurance office of America
c. Organ Transplant	Optum
d. Proactive MD	Proactive MD
e. Group Dental	Delta Dental
f. Group Vision	Vision Service Plan (VSP)
g. Group Life	One America
h. Voluntary Group Life	One America
i. Disability	Aflac
j. Voluntary Critical Illness	Aflac
k. Voluntary Hospital Indemnity	Aflac
- 3. Capital Assets**
 - a. Complete physical inventory must be taken at least every two years, unless more stringent requirements exist, to verify accounts balances carried in the accounting records.
 - b. Land
 - c. Infrastructure
 - d. Buildings
 - e. Improvements Other than buildings
 - f. Equipment
 - g. Construction work in progress
- 4. County RSD Wastewater Management Project**
 - a. Capital Investment to date \$900,000.00.
 - b. Brown County Regional Sewer District
 - c. Helmsburg Regional District
 - d. Lake Lemon to Woodland Lake 13 miles and 900 connections
 - e. How will the County Council find the monies for the matching grants?
 - f. What criteria will be used in the decision-making process?

5. Brown County Redevelopment Commission.

- a. Why was the BC-RDC created?
- b. What is the purpose of the RDC?
- c. The Commissioners appoint 3 one-year term board members.
- d. The Council appoints 2 one-year term board members.
- e. The RDC receives \$30,000 per year in funding.
 - i. Why and how did the county arrive at \$30,000 per year?
 - ii. How have the funds been spent over the last three years?
- f. What is the history of successes and failures has the RDC experienced?
- g. What support has the RDC received from the Council and Commissioners in the area of direction, leadership, and expectations?

6. Area Planning Commission

- a. Has the APC Studied the impact the proposed RSD collection system may have on new development?
- b. Has anyone studied and researched Brown Counties Geography?
 - i. Cultural
 - ii. Health
 - iii. Development
 - iv. Economic
 - v. Historical
 - vi. Population
 - vii. Social
 - viii. Religion
 - ix. Transportation
 - x. Tourism

7. County Facilities Maintenance

- a. What internal controls are in place for oversight of building and equipment maintenance?
- b. What oversight exists?
- c. Does an annual expense forecast exist?

8. Potential future funding required for capital improvement projects.

- a. Court House
- b. Prosecutors office
- c. Jail A/C Units
- d. RSD wastewater collection system
- e. 2025 AT&T 10-year Emergency Services Contract Renewal

9. Highway Department

- a. How did the county determine full employment of twenty employees?
- b. Does the County Highway department maintain an active employee organization chart with roles and responsibilities?
- c. What training does the county highway employees receive every year?
- d. What Internal controls are in place for project management?
 - i. Asphalt roads
 - ii. Stone Roads
 - iii. Bridges & Culverts
 - iv. Road Signs
 - v. Tree trimming
 - vi. Mowing
 - vii. Snow Plowing
- e. Physical Inventory
 - i. How often is a physical inventory taken of County highway property?
 - 1. What system is in place to describe, track, identify, items purchased, date of purchase, warranty, Id Number, insurance coverage, etc.
 - 2. What system is in place to track any and all regularly scheduled maintenance, and service on all county highway equipment and property?